**SPS Student Cover Sheet**

**\*Indicated fields MUST be completed by student.**

|  |  |
| --- | --- |
| **\*Exam number** |  |
| **\*Course Name** |  |
| **\*Essay/title of work** |  |
| **\*Word count** |  |

\*If you consent for the School to retain a copy of your coursework and make it available to other students to assist them in completing their assignment, please edit the below statement as applicable. Where your work is made available, it will be anonymized. Please be sure to read the full details of our retention of course assessments policy on our [webpages](https://www.sps.ed.ac.uk/students/undergraduate/current/assessment-regulations/coursework) before providing your consent.

**I consent to my coursework being retained for the purpose stated above:** Yes/No.

**This Section is for office use.**

Staff should add a written bubble /comment to the relevant box to input any of the below details.

|  |  |
| --- | --- |
| **Word count penalties** |  |
| **Lateness penalties** |  |
| **Markers name** |  |